

Request for Quotation 2017 / 2018 Snow Removal Bid

Sealed Bids (this bid package is 2 pages) Must Be Mailed To:

Hunters Brook Home Owners Assc., Inc., 20 Carriage Rd., Hackettstown, NJ 07840

Bids Must Be Marked: "Sealed Bid " Hunters Brook Home Owners Association ***2017 / 2018

Snow Proposals shall be submitted no later than November 10, 2017

Scope of Work:

The Scope of work shall consist of SNOW and ICE removal at the Crane Road section of the development. This is primarily the (2) sidewalks, the mailbox area, and any snow in the 3 parking spaces. (Please see PAGE2- site map for the yellow highlighted area.)

The area shall be kept Free and Clear of Snow and Ice at all times, your bid may consist of two proposals:

1. A per call rate charge including Off Business Hours and Holidays.
2. A full coverage rate charge (flat rate for the season)

Only one type of proposal will be awarded when considering the BIDS.

Period of Coverage:

This proposal shall provide for maintenance services of grounds specified from a period of 12/15/2017 through 04/01/2018.

General Requirements:

1. The vendor must submit in writing a list of Emergency contact information for the vendor.
2. No Fuel Surcharge will be considered by Hunters Brook Home Owners Association.
3. The vendor chosen shall make every attempt to service the development as soon as conditions dictate.
4. Any additional labor and material costs, above and beyond the scope of work shall be submitted in writing and signed off prior to any such work being completed
5. The vendor shall be paid in 30 days, from the date of invoice for services rendered.
6. Hunters Brook Home Owners Association and or its' management reserves the right to terminate this contract with 15 day written notice.

Base Bid:

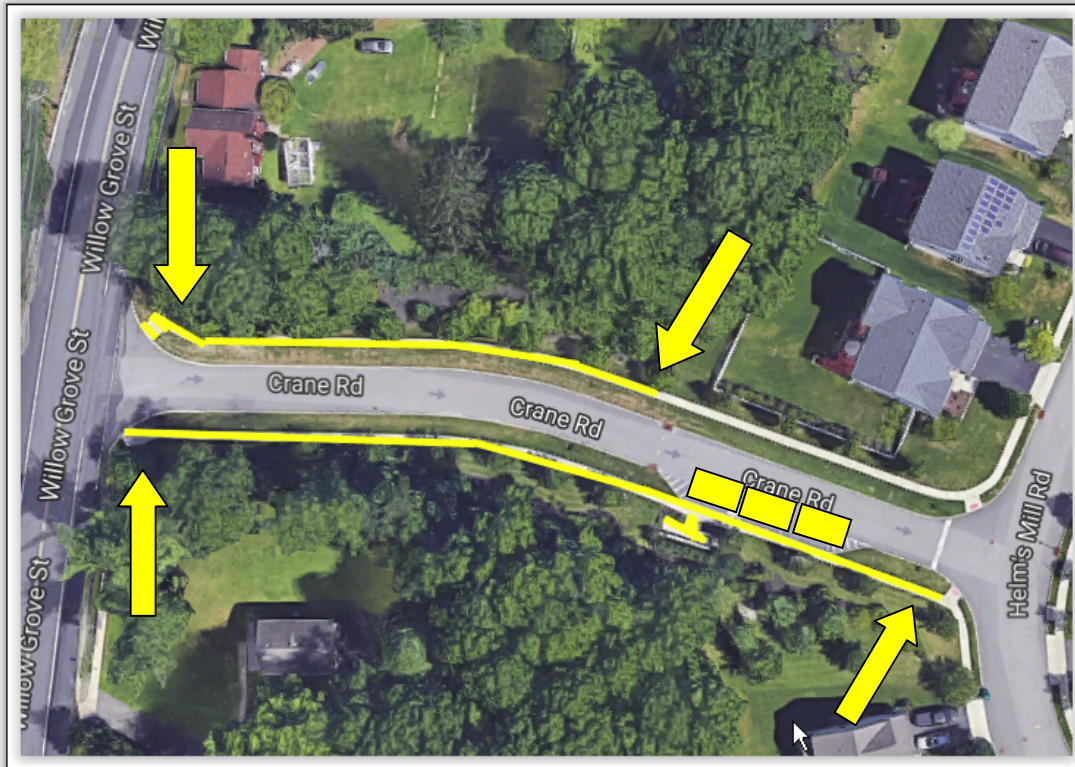
1. Provide Snow and Ice removal of identified area.
2. Provide services as conditions dictate.
3. Provide 2 (two) 5 (five) gallon pails with lids, pails shall be kept filled at all times with Ice Melt (calcium chloride or equivalent.) NO ROCK SALT (SODIUM CLORIDE) PLEASE!

Insurance Coverage:

1. The vendor winning this Bid shall submit PROOF OF INSURANCE and shall MAINTAIN such insurance while this contract is enforced.
2. A minimum \$500,000 liability insurance policy shall be maintained.
3. The Vendor shall give Proof that Hunters Brook Home Owners Association is named as the recipient of any damages caused by the vendor in any form.
4. Vendor agrees that Hunters Brook Homeowners Association is an additional insured under their insurance policy. Vendor also agrees to hold the Hunters Brooks Homeowners Association

harmless for any property damage and/or bodily injury caused by or in the course of their work at the Hunters Brook community.

Snow and Ice Removal Area " A " (see yellow highlighted areas)



VENDOR BID

1. TOTAL BID (In Words Per Service Visit Is): _____

2. TOTAL BID (In Words Flat Rate PER Season Is): _____

The undersigned hereby declares that he/she carefully examined the Proposal, Specifications and Instructions for the 2014 / 2015 Snow and Ice removal service for the HUNTERS BROOK HOME OWNERS ASSOCIATION and if awarded the contract, he/she will carry out the work as specified at the location delineated by the proposal.

Signature: _____ Title: _____ Date: _____

Company Name: _____

Name Printed: _____

Company Address: _____

Phone: () _____ - _____

License Number if applicable: _____

Insurance Carrier: _____

Agent / Insurance Carrier Phone: () _____ - _____

Policy Number: _____

Vendor/Contractor Comments:

*****END OF AGREEMENT LANGUAGE*****